

FICCIT
Personnel Development and Training (PDAT) Committee
January 24, 2011
Meeting Notes

Attendees: Liza Smith, Roni-Bader-Tables, Paula Kendig, Penny Geiger, Pat Grosz, Brenda Ham, Annalise Campisi, Gail Underwood, Kathy Wright, La'Tasha Dullivan, April Katine, Lois Maroney, Carole West, Michele Pollard, Ernestine Kessel. **By Phone:** Jeannie Carr, Judy Corso

ESSO Updates: Liza Smith

Autism Spectrum Disorder Training

The ASD web-based instructional system being developed by Dr. Amy Wetherby and Dr. Julianne Woods is moving forward. The Part C programs in Pennsylvania and likely Tennessee have joined the initiative, so we are hopeful that the complete set of modules will be developed. They have come up with a tentative working name - *The Autism Navigator for Early Intervention Providers*.

Provider Recruiter Contract

- Currently 13 of the 15 positions are filled. One service area has determined that they will not rehire the position since their candidate left at the end of November.
- Monthly conference calls continue to occur with Five Points, the Recruiters and ESSO staff.
- The Recruiters communicate frequently through email and public folders on the Five Points network.
- Recruiters are still struggling to understand and navigate the Provider Management System and have been encouraged to contact the Provider Management Unit or the ESSO Program Manager for assistance in addressing any problems or delays.

Training Contract with EW Bryant and Associates

Development is under way and this project is moving ahead quickly. As a reminder, training tools are being developed on the following topics:

- Orientation for New LES Administrators
- IFSP Child Outcomes
- Transition at Three
- Cultural Diversity
- ITDS

We have Project Advisory Teams in place for each of the content areas. These teams include representation from Local Early Steps, community

providers, and ESSO. *In fact, Judy and Pat are on 2 of the advisory teams and their input has been extremely helpful.* These training tools should be completed and available for use by June 2011.

Project TEST: Tools for Early Steps Teams

This project also continues to move forward and involves the development, validation, and evaluation of a professional toolkit that will support “teaming” within the Primary Service Provider approach. This is a collaborative effort between University of Florida and North Central Early Steps. Piloting for the project will occur in the North Central Early Steps.

ITDS Virtual School Update

- 41 students have enrolled in at least one course
- 29 have completed all 4 courses
- 5 students are currently enrolled (2 are self-pay)
- 1 student will complete this semester and 4 will complete in the summer
- Total of 34 possible graduates

Service Coordinator Apprenticeship Training

- All 10 modules have been field reviewed and piloted.
- The next step is to review the input from the pilot sites with ESSO.
- Six one-day regional Train-the-Trainer sessions will be scheduled possibly early March.

Action Items:

1. The committee recommends that the Early Steps State Office (ESSO) research the possibility of offering training in a format that would allow the learner the option of printing the training material.
2. The committee would like to participate in the content review process for the training modules being developed by EW Bryant and Associates. Particularly, the content enhancements for the ITDS online training.

Recommendations:

1. The committee would like to review and edit as needed the “work plan” document that the Bay Area Early Steps is developing to correspond with the Service Coordinator Apprenticeship Training.
2. The committee suggested that the ESSO follow up with the employment status of individuals who completed the Infant Toddler Developmental Specialist (ITDS) course work through the virtual school process.
3. The committee recommends finding a replacement for Lori Romano. Liza suggested Ann Hogan, FSU Center for Prevention and Early

Intervention Policy. The following individuals were recommended to fill the Personnel Prep position:

- Dr. Lynn Hartle (UCF)
- Dr. Mary Francis Hanline (FSU)
- Dr. Anita Sorlarski (UWF)